

RUSHVILLE CITY UTILITIES
601 W 3RD St.
Rushville, IN 46173

Minutes of the Utility Board Meeting, November 23, 2011
The Utility Board met at City Utilities @ 5:00 P.M.

Phillip Starkey called the meeting to order.

Roll Call was taken. All board members were present.

Board Members Present:

Phillip Starkey
Brian Bess
Michael Singleton
John Collyer
Tim Sheehan

Others present:

Les Day	Facility Manager
Gina Jenkins	Office Manager
Ron Wilson	City Attorney

Tim Sheehan motioned to approve the board minutes from the October 19, 2011 meeting. Michael Singleton seconded the motion. The motion carried.

Les Day reviewed the financial report for the month of October. The Water Operating report showed no N.P.D.E.S. violations for the month. There were 31.22 million gallons of water pumped, with 27.33 million gallons of water treated. Water plant personnel responded to 3 service calls for billings and customer requests. There were 5 customer requests to check for leaks. There were 20 line locates. There was 1 water line inspection. There were 50 connects and 51 disconnects for the month, with the total customers being 3,028.

Les told the board members that part of the accounted loss of water being reported was due to the leak that was found at the corner of 5th and Arthur Streets. The leak has been fixed. Also, Sunesis Construction Company had used 74,080 cubic feet of water while doing the State Road 3 project.

The Operating Report for Wastewater showed no N.P.D.E.S. violations for the month. There were 33.48 million gallons of wastewater treated, for the month. It was reported that there was a total of 3.6 inches of precipitation, for the month.

There were 3 sewer complaints checked. There were 1,500 feet of sewer mains cleaned from sewer complaints. 12,600 gallons of septic sludge was accepted for the month of October. There were no sewer taps made for the month. There were no dye tests ran.

Gina Jenkins told the board that City Utilities had received a letter from Thomas Barnes concerning high consumption that he had on a property that he owns at 966 W. 3rd Street. Mr. Barnes' letter was asking for an adjustment for all of the months that showed high consumption due to a leak being found and repaired by a contractor. Mr. Barnes had also enclosed a copy of his repair bill. A letter was written to Mr. Barnes telling him that his billing history back to 2008 showed that his consumption went up and down each month, but because a leak was found in September of this year, an adjustment would be made in the amount of \$89.82 on his sewer portion for that month's bill. After review and discussion, the board made the decision that the adjustment given to Mr. Barnes was fair and that prior to the leak, the high consumption was probably due to a toilet or leaky faucet because the consumption went up and down. Phillip Starkey, Board Chairman, said that he would contact Mr. Barnes and let him know that he could appeal this decision at the next board meeting.

Les Day told the board that he increased the revenue on the 2012 Budget for Water and Wastewater. He had added a 10% increase to pay for health insurance, but the Insurance committee was meeting with Kevin Mandrell of Brown & Brown on Monday, November 28, 2011 to discuss the health insurance for 2012 so Les may have to adjust the 10% increase after Monday's meeting.

Due to the older work force at the Water and Wastewater Plants, the board would like for Les to make arrangements to hire a new employee. Les told the board that he has kept money in the Salary Resolution for a new hire at the Wastewater Plant.

Les told the board that there was a balance of \$163,000.00 in the Construction account for the new tower. He estimates that the last payment should be \$80,000.00. It was discussed that the ending balance be used for upcoming construction projects. Ron Wilson, City Attorney, told the board that he thinks that the balance in the account must be applied to the bond debt and not used for other construction projects. Ron told the board that he would check into it and let everyone know.

Phillip Starkey told the other board members that he would like for everyone to have time to review the 2012 Budget. Ron Wilson said that they may want to consider putting money in the budget for the Pilot Program. Michael Singleton suggested that an additional board meeting be held to finalize the 2012 budget and the Salary Resolution before the next Rushville Common Council Meeting which will be held on December 6th. After discussion, it was decided by the board to hold an additional meeting on Thursday, December 1, 2011 at 5:00 p.m. at the City Utilities' office.

Les told everyone that he hoped to discuss replacing the RTU Systems, but he has not received all of the quotes yet. He estimated that the new RTU System at the Wastewater Plant will be at a cost of \$60,000.00, and the new system for the Water Plant will be at a cost of \$20,000.00. This matter was tabled until Les receives all of the quotes.

Gina Jenkins told the board that she had received a copy of the new Policies for credit card use and cell phones for the City of Rushville from Ann Copley, Clerk-Treasurer. She told the board that she would like to adopt the policies for City Utilities and presented the board with a Resolution for credit cards and a Resolution for the cell phones. After reviewing both the Resolutions, John Collyer motioned to approve the Resolutions. Brian Bess seconded the motion. The motion carried.

Les discussed possibly giving the Plant operators a clothing allowance instead of the current program of uniform rentals. Les said that there have been several times that the uniforms have been sent back in to be repaired and came back to the operators unrepaired. And that some of the old

rental uniforms need to be replaced because they are beyond repair. It was suggested that Les may want to check with other companies for the rental uniforms or purchasing uniforms from one of the local businesses.

Michael Singleton told the board that he had checked the claims for the month. Michael Singleton motioned to approve the claims. Brian Bess seconded the motion. The motion carried.

Gina told the board that there is still an ongoing problem with customers owing outstanding bills and they have someone else come in to sign up for service at their new address so they don't have to pay their outstanding bills. She said that Lori Turner and Cora Ortiz would like to ask for a copy of a rental agreement when a customer comes in to sign up for new service. The board approved the request.

Les told the board that the new Data Collector was used for readings this month and that it picked up approximately 2,000 meter readings in an hour. Les said that there is new software that still needs to be installed to enhance the capabilities of the Collector, but he is already pleased with the performance of the new Data Collector.

Les told the board that he has purchased a home in Rush County and that he has moved in.

Michael Singleton motioned to adjourn. John Collyer seconded the motion. The motion carried.

The additional meeting will be December 1, 2011 at 5:00 P.M. and the next regular scheduled meeting will be December 21, 2011 at 5:00 P.M.

There being no further business, the meeting was adjourned.